



# Enrollment Form Caring Connections Training Classes



Name: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ SS#: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Are you 18 or older? Yes / No Birthday: Month \_\_\_\_\_ Day \_\_\_\_\_

Do you have a legal right to work in the US? Yes / No

What is the highest level of education that you have completed? \_\_\_\_\_

Please list any experience you have working with young children: \_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of a felony? Yes / No If Yes, please explain: \_\_\_\_\_

\_\_\_\_\_

Is there anything in your background that would keep you from working with children?

(Expain) \_\_\_\_\_

Job History (Please list most recent first):

Employer: _____
Position: _____ Phone: _____
Employment Dates: From _____ To _____ Pay Rate: _____
Reason for Leaving: _____
Employer: _____
Position: _____ Phone: _____
Employment Dates: From _____ To _____ Pay Rate: _____
Reason for Leaving: _____

I hereby authorize Key Staffing, and/or ERC, to examine any and all criminal records, arrests, credit, and workers compensation records on file in the counties in the State of Kansas or any other state. I hereby give Key Staffing, and/or ERC, the right to make a thorough investigation of my past employment activities concerning my services, character and conduct. In doing so, I understand that I am waiving my right of confidentiality.

In compliance with section 604(b) of the Fair Credit Reporting Act, I authorize Key Staffing to obtain references, background checks and/or a copy of my credit report, whenever such reports may be needed for employment purposes. I release from all liability any persons, companies, and corporations supplying such information.

I hereby certify that the information I have entered on this form is correct to the best of my knowledge. I further understand that any false, inaccurate or omitted information provided as a part of the enrollment process is grounds for immediate termination regardless of the date of its discovery. Key Staffing is an equal opportunity employer. Our policy is to consider all applicants based on their qualifications and our current job vacancies.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

**Please return completed form to ERC or Key Staffing**

ERC: 1710 SW 10<sup>th</sup> Ave #215 • Topeka, KS 66604 • Phone (785) 357-5171  
Key Staffing: 2815 SW Wanamaker Rd. • Topeka, KS 66614 • Phone (785) 272-9999